

Barb

REGULAR FACULTY MEETING

1978-1979

THE EVERGREEN STATE COLLEGE

Wednesday, November 14, 1979

The meeting was called to order at 3:10 PM after a short period for refreshments, by Byron Youtz, Chairman.

Byron offered an information item concerning DIFs which have been appointed this year as follows:

- 1) Professional Leaves DIF - to include an analysis of unpaid leave policies
- 2) End of Quarter Evaluation Process - to include use and misuse of incompletes; time sequence of evaluation process with sanctions for late work by students and faculty; student evaluations of faculty
- 3) Marine-Evergreen Fleet and Waterfront
- 4) Long Range Outdoor Education DIF (continuing from last year)
- 5) Faculty Hiring
- 6) Senior Dean Hiring - to replace Will Humphreys whose term is expiring
- 7) Space Allocation
- 8) Day Care

In connection with the Senior Dean Hiring it was suggested by Jeff Kelly that Byron clarify the relationship of Provost/Senior Deans/Assistant Deans.

The second item of business presented by Will Humphreys, was an information item on faculty hiring for the Graduate Program. One consideration will be the nature of the people hired. Funding depends on CPE approval which will be over and above the regular appropriation. Applicants will be expected to have teaching experience in fields appropriate to Political Economy and Management and the Public Interest areas. This program will be unrelated to business studies and will be interdisciplinary. Besides public service experience, faculty must be prepared and eager to teach undergraduate studies, probably for one year out of three.

The third item of business presented by Steve Hunter, involved a presentation and analysis of Fall 1979 Enrollment Statistics. Byron introduced the subject with the information that trends in sub groups were all downward last year but thanks to hard work and effort this trend has been reversed. Our headcount this year is 2514 - 3rd highest ever at Evergreen - we have the largest part-time enrollment and 2260 FTE reported for Fall Quarter. Steve reported an upward swing in full time students and that transfers are good with high schools up 20%, Community Colleges, due to the blitz, up 31%. Retention is going to be a critical item to maintain the necessary FTE average.

Discussion on this information followed with faculty indicating some problems with registration procedures such as long lines and some admission's procedures. Suggestions for improvement included the possibility of continuous enrollment (although students may find programs closures during Fall registration); special program registration; faculty being informed of dropouts by Registrar; faculty availability for signatures (faculty signature problems have been improved); an analysis of where, in specialty areas, we are losing students (by program/class). Other

suggestions included letting students know we need them and helping students find a new program as their old one closes.

Based on our Fall enrollment of 2260 and the fact that Fall/Spring drop is always worse than Fall/Winter drop, we must work to retain those students we have in order to maintain an average FTE of 2231 students. Failure to do so will result in having to repay up to \$150,000.

Byron indicated that 40% of new student letters which he had signed were State of Washington residents. He also presented the statistics that Washington high school entrants had increased from 194 last year to 436 this year and community college transfers from 135 last year to 277 this year.

In answer to a query regarding learning resources, Stella Jordan reported a general trend toward poorer reading and writing skills among entering students.

The 4th agenda item dealt with concluding a policy statement for enrollment of full-time students in Modules.

The wording under consideration was "Contingent upon program design and agreement by the faculty team, students enrolled in full-time programs may be allowed to take up to four (4) quarter hours of module(s) that may be unrelated to the program theme." A motion by Jeff Kelly was seconded to approve this item. Discussion followed. A definition of related/unrelated was called for and it was pointed out that "unrelated" only was under discussion - related modules were not addressed. To the question of enforcement the indication was that faculty would enforce the policy but that the Registrar might bounce back with a question of policy. However, faculty would make the final decision in cooperation with the Academic Deans if necessary.

A question raised by Diana Cushing concerning part time programs with module options resulted in a friendly amendment covering exceptions.

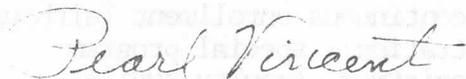
Discussion of why a policy was necessary brought forward the following problems the policy is meant to solve: the fact that module use is increasing; a need to keep programs integrated and interrelated; prevention of programs falling into a bunch of courses; and the need of students to clear their mind with unrelated modules. This led to an amendment to the original wording: "In exceptional circumstances faculty may allow students enrolled in full time programs to take up to four quarter hours of modules unrelated to the program theme. Any request to go beyond the 4 quarter hours must be negotiated between the faculty and Academic Deans."

The status of modules raised by Diana's question was held for further work.

The question was called and the MOTION WAS PASSED by an overwhelming majority.

The meeting was adjourned at 5:00 P.M.

Submitted by Pearl Vincent, Recording Secretary.



Pearl Vincent