MEMORANDUM

TO: Ken Winkley

FROM: Suzanne C. Feeney, Chairperson
      Rindetta Jones
      Charlie Teske
      Iona Adderly
      Craig Berry

      Al Spence
      Sue Clark
      Lea Eldridge
      Willie Parsons
      MacDonald Smith

SUBJECT: Final Report of the Budget Officer DTF

The Budget Officer DTF held its concluding meeting for the selection of final candidates on December 22, 1975. The committee reviewed one hundred five applications and interviewed seven of the applicants.

The committee intended to refer three finalists to you with an additional back-up of three, ranked in order of preference. However, at the conclusion of the interviews, it was evident that only two of the finalists had a clear majority of votes: Michael Van der Slice and William Robinson. Each of the remaining four candidates received fewer than half of the votes of DTF members, but there was clearly a preference among the four for two: Frank Russell and Linda Clark. The two other finalists were considered to be acceptable but not strong candidates and were ranked in order of preference: Wallace Johnson and Michael Bigelow.

While the DTF was sensitive throughout the selection and interview process to salary and time-frame constraints outlined by you in the first meeting, the DTF decided that final selection would be based on the candidates' budget experience in higher education and state government, knowledge and experience with the legislative process, and the degree of "hands-on" experience in developing budgets from scratch. We also considered poise, articulateness, evidence of ability to work with others, and evidence of ability to field questions under pressure.

Please find enclosed the names and telephone numbers of references for each of the six finalists, together with budget documents, recommendations and information concerning current salary levels/requirements and availability.

If you have any questions regarding our procedures or our intent with regard to the selection of these candidates, please feel welcome to call upon us again.

SCF:poms
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Attachments