

DRAFT
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SMOKING POLICY

Introduction

The intent of this policy, in accordance with the Law, is to protect the health and welfare of the non-smoker in public facilities where the non-smoker must be present or pass through in order to perform work or carry on personal activities. Further, this policy is established to protect life and property where smoking may create a fire hazard. Therefore, designated smoking areas are to be restricted to spaces where non-smokers are ^{permitted} required to be present or pass through.

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NOT

The Washington Clean Indoor Air Act of 1985 restricts smoking to specifically designated areas within public facilities. Under terms of the laws "smoking" means "carrying or smoking of any kind of lighted pipe, cigar, cigarette or any other lighted smoking equipment." "Public Places" are defined as "that portion of any building or vehicle used by and open to the public regardless of whether the building or vehicle is owned in whole or in part by private persons or entities, the State of Washington, or other public entity, and regardless of whether a fee is charged for admission."

Although the Clean Indoor Air Act does not require remodeling of facilities or financial investment to establish or isolate smoking or nonsmoking areas, every effort should be made to support the following statement as it appears in the Law, "Where smoking areas are designated, existing physical barriers and ventilation system shall be used to minimize the toxic effect of smoke in adjacent non-smoking areas."

Non-Smoking Areas:

In accordance with WAC and pertinent to TESC, smoking is not permitted in the following areas:

Transportation -- College-owned vans (in all cases) and car pool vehicles (when non-smokers are present);

Access and Passage -- Elevators, hallways, corridors, stairwells and stairways;

*Permitted

Formal Education -- classrooms, teaching laboratories, and lecture halls;

Extra-Formal Education -- rehearsal rooms, studios, production rooms (media, dark room & scene shop), bike shop, set and model shop, computer and micro computer centers and undesigned library service areas (where people go to ~~do their personal library activities including looking for, reading and checking out material~~);

Technical -- storage spaces, mechanical rooms, construction and repair shops;

Social Activity -- mall areas (passage and seating areas adjacent to South Sound Bank, Bookstore, Deli, etc., in CAB Building), concert halls, theatres, enclosed sport facilities, art galleries, rotunda, and undesigned dining facilities (Library 4300, eating/dining area adjacent to Deli, CAB 104, front half of the Greenery, and Faculty/Staff Lounge in CAB); *custodial lunch/lounge*

Personal Activity -- Bathrooms; *rec. ctr. locker rooms*

Business/Logistics -- Shared open work spaces (smoker^s and non-smoker^s ~~employees~~ working together without floor-to-ceiling, enclosing walls and doors separating their air space (examples: Student Accounts and Registration areas), meeting/conference rooms, food preparation areas, open and enclosed reception areas (examples: open--Registration, Student Accounts, TESC bank reception areas, enclosed--reception outer-office areas in Library Building--floors 2 and 3), and undesigned lobbies and waiting areas (example: Library Building main lobbies, floors 1, 2 and 3);

All other spaces not identified in the designated smoking areas section of this policy.

Designated Smoking Areas

In accordance with WAC and pertinent to TESC, smoking is permitted in the following areas:

Enclosed private office space -- An enclosed private office space includes all work spaces which have clear designated boundaries (floor to ceiling walls and doors) between private and public air space. The private

office is under individual jurisdiction.

The CAB Building -- The back half of the Greenery dining room, east-end alcove on the second floor mall and the east-end balcony on the third floor.

The Library Building -- The northeast corner of the first floor lobby, the north balcony on the third floor, and the northwest lobby of the Library, third floor proper.

THE LAB I - the Southeast 1st floor lounge
The Lab II Building -- The northwest first floor lounge.

The Seminar Building -- This includes only the wing containing the Emergency Communication Center, also known as Security and the Campus Operator. They are designated a 'smoking' wing in its entirety because of required 24-hour desk service.

Posting:

commonly used
All designated smoking areas shall be visually identified as such. All ~~non-smoking areas commonly utilized by faculty, students, staff and the general public and areas with heavy traffic patterns~~ shall also be identified by appropriate signs. Areas to be posted will be determined by the Vice President for Development and Administrative Services. The Director of Facilities is responsible for providing, posting and maintaining all ~~smoking and no smoking~~ signs. If an open area is divided into smoking and no smoking spaces, the boundary between the two shall be clearly marked. Signs shall also be conspicuously posted on each building entrance.

Future Designations:

The President or Vice Presidents may designate additional smoking or non-smoking areas provided that such designation is permissible under the law. The Vice President for Development and Administrative Services shall select one faculty, student and staff representative each to conduct an annual review of designated smoking and non-smoking areas and make recommendations for any revision to the Vice President for consideration. The Vice President shall seek appropriate community involvement as identified in the college governance document when considering revisions.

* Limited

Enforcement:

Any intentional or blatant violation of the law should be reported to the supervisor of the area for further action. It is the responsibility of each supervisor, faculty member, manager, operator or other person in charge of an area to see that smoking is not allowed in a posted no smoking area. As the law states, "any person intentionally violating this chapter by smoking in a public place not designated as a smoking area or any person removing, defacing or destroying a sign required by this Chapter is subject to a civil fine of up to one hundred dollars. It will ultimately be the responsibility of the appropriate Vice President to determine if legal action will be taken in cases of violation. We expect all members of the campus community to be sensitive to and respect this policy by their actions and therefore accept shared responsibility for its enforcement.

*respond
to complaints
about
violations*

