

Fall Quarter Evaluations

You will write a self evaluation, a program evaluation, a faculty evaluation, and a brief evaluation of your case study team members and your research group team member. All of these need to be completed by Thursday, December 12 at 5:00pm EXCEPT the faculty evaluation. Please see information below for details.

Your self evaluation

- This is a required feature of all Evergreen programs, but it is NOT required that you place your self evaluation into your transcript unless your program covenant requires it. We believe your self evaluation provides a valuable perspective into your academic development and that you should include it, but it is your choice.
- The best way to write an evaluation of your own work is to begin with a list of everything you have done in the program. Ask yourself what stood out for you for each item. Throw away the list of what you **did**. Concentrate now on what you **learned** about managed communication in campaigns. Go over the objectives for the program, review your exam, your microthemes, your case analysis, and think about what you learned. Focus on 3-4 important things, elaborate on them so your learning is clear to another reader.
- Your self evaluation of no more than one page should be typed, proof read, double spaced, and NOT on a form. Turn it in on Thurs. Dec. 12. When your faculty sponsor has commented on your self evaluation, you are ready to print it out in the computer center, where the form is available. Turn in 3 copies to your faculty sponsor's program secretary if you want to include it in your transcript.

Your evaluation of your teammates

One of the learning objectives in this program is developing skills in collaboration. We are interested in your brief assessment of your teammates' skills. These should be written on one page (as a list), and your name must be written at the top as well as the name of the case study and of the research project. Please respond to the following list, writing 2-3 sentences for each of your teammates.

- Describe the role your teammates took in your work together. It may not be one clearly distinct role, but a mixture; for example, a leader, innovator, mediator, researcher, facilitator, summarizer, agenda setter, good listener, big picture person or detail-oriented person, media maven, connector, or another you name.
- Did your teammates show courtesy by coming to every meeting, arriving on time, and meeting the deadlines your group set? If not, did they let you know in advance and honor your time and commitment?
- Describe your teammates' contributions to your group project—insights, connections, research, presentation approach, etc.

Your evaluation of the program

Please answer the following questions for this evaluation:

- What were the best features of this program? Think about the design which includes exploration of managed communication as well as the activities you engaged in (case study analysis, research paper, presentations, workshops) for this question.
- What would you definitely change if this program were offered again and why?
- What was your favorite text?

Your evaluation of the faculty

Please write an evaluation of your faculty sponsor using the form in the computer center. This is the one evaluation that should not be turned in Thursday, Dec. 12. Instead, bring it to your evaluation conference OR submit it to the program secretary. The secretary will hold it until you receive your official evaluation. You will receive an official evaluation during your conference only if you are leaving the program this quarter. Here are some points to address:

- Organization of the program, clear syllabus and directions for the work
- Seminar facilitation and lectures.
- Comments on your work: did they help you move forward? Did you get feedback in a timely fashion?