

Name of Presenter _____

Date _____

Title of Presentation _____

Name of Person Giving Feedback (First and Last Name) _____

Remember that honest feedback will help your fellow students improve their presentation skills.The presenter should keep these sheets in the "Project" section of his/her portfolio.**** Please alphabetize the feedback sheets by last name and put my comments on top ****

1. Introduction: Did the presenter put their subject and work in context? Did he/she give an introductory outline of what was to be covered?

2. Content : Did the presenter carefully explain each topic and make logical and interconnected progressions from one topics to the next? Did the presenter clearly define new terms? Did she/he make adequate use of graphs and images?

3. Clarity: Did the presenter speak loudly and clearly, make eye contact with audience members and appear interested in his/her subject?

4. Pace: Did you find the pace too fast, too slow, or just right for listening and note-taking?

5. Summary: Was the summary clear? What were the 2 or 3 "take-home" points?

6. Time: Did presenter keep track of the allocated time? Would it have been better to elaborate on some points and decrease time spent on other points?

7. Preparation: Was the presenter adequately organized and prepared? Was there a specific area that needed additional preparation? How were media tools used to support this presentation?

8. Additional comments on presentation techniques or mechanics:

9. Additional comments on the contents of the presentation: