

*Stilson*

SPECIAL FACULTY MEETING

FRIDAY, MAY 29  
10-12 A.M., Conf. Rm., Bldg. 213

Agenda Item: Final Resolution of Contracted Studies Policy Issues

The following questions will be covered:

- (1) Should a student who is enrolled in a Coordinated Studies program be permitted, with the approval of the faculty of that program, to negotiate with his seminar leader for an "extra credit" contract?
- (2) Shall the Contracted Studies faculty team be required to formulate covenants dealing with prior approval of contracts by the team as a whole or shall final authority for formulation of a contract lie always with the individual faculty member and student?
- (3) Should all contracts "bearing special implications for resources, educational policy, or legality be so designated by the contractors and subject to prior approval by the appropriate Dean? Should alteration of contracts-in-progress be subject to such approval?
- (4) What approval is required for a person not listed in the 06 "faculty" category to write a contract? Approval by a contract team? A Dean? Further, should such a person be required to agree to the "membership rules (or covenant)" of a contract team?

Other immediately related issues will be dealt with if necessary. The object is to get Contracted Studies policy out of the way for at least the summer. We have had an admirable record of action by consensus so far; it is to be hoped that this tradition will not have to be broken by vote-taking Friday.

Anyone in the college with an interest in the issue of contracts is cordially invited to attend and participate. The 06 budget category of "faculty" is not the same category as "teacher in the College."

WILL HUMPHREYS  
Moderator

WH:ct

- Extra Copies to:
- Finley
  - Stenberg
  - P. Smith
  - Dave Brown
  - Nancy Taylor
  - Dave Carnahan
  - Ken Paull
  - Bob Barringer
  - Ron Hoffmann
  - Ken Winkley
  - Jim Holly
  - Dick Nichols

*Stilson*

SPECIAL FACULTY MEETING MINUTES

FRIDAY, MAY 29

Moderator: Will Humphreys

Recorder: Richard Jones

This meeting was devoted in its entirety to the conflicts regarding Contracted Studies which emerged at the last Faculty Meeting and to the apparent conflicts regarding Contracted Studies which seemed to exist between the recommendations of the Contracted Studies DTF and the recommendations of the Faculty Handbook DTF. All of the conflicts were happily resolved by consensus. These resolutions are best summarized in the form of answers to the questions which constituted the agenda of the meeting:

1. Should a student who is enrolled in a Coordinated Studies program be permitted, with the approval of the faculty of that program, to negotiate with his seminar leader for "extra credit" contract?

Answer: Yes, in exceptional instances, as improvised by Coordinated Studies teams and negotiated with the Contracted Studies Desk as these exceptional instances occur.

2. Shall the Contracted Studies faculty team be required to formulate covenants dealing with prior approval of contracts by the team as a whole or shall final authority for formulation of a contract lie always with the individual faculty member and student?

Answer: No to both of these extremes. It was agreed that prior approval of contracts by Contracted Studies teams should be left optional with the understanding that such prior approval would be the exception rather than the rule. The intention here is to leave as much room as possible open for experimentation so that later legislation if it proves necessary can be guided by experience.

3. Should all contracts "bearing special implications for resources, educational policy, or legality be so designated by the contractors and subject to prior approval by the appropriate Dean?

Answer: Yes with respect to resources and legality; no with respect to educational policy.

Should alteration of contracts-in-progress be subjected to such approval?

Answer: Yes, again with the same exclusion.

4. What approval is required for a person not listed in the 06 "faculty" category to write a contract?

Answer: Permission by the person's budgetary unit-head and subsequent membership in a Contracted Studies team as facilitated by the Contracted Studies Desk, makes the person eligible to sponsor contracts at his

discretion within whatever constraints his agreement with his budgetary unit-head has established. Thereafter, his participation in the sponsorship of contracts will be guided by the same policies and procedures that govern regular faculty participation in Contracted Studies.

Further, should such a person be required to agree to the "membership agreement" of a contract team?

Answer: Yes.

The Provost made a strong point of reasserting a position in respect to the functions of the Contracted Studies Faculty Seminars about which there has never been conflict; namely, that these seminars should devote their major efforts to gaining experience with and improving our teaching skills in the Contracted Studies mode, and that seminar time for housekeeping activities should be kept to a minimum.

Although unstated, it was clearly the intention of the meeting to instruct Teske and Jones to rewrite their respective documents to conform with these agreements and thus with each other. Knowing that this will be done it may safely be concluded that no further meetings concerning Contracted Studies will be necessary until the first Contracted Studies team meets.

RMJ:ct

P.S. Oh yes, it was also agreed that the statement of procedures regarding Contracted Studies will be kept at the Contracted Studies Desk and will not appear in the Faculty Handbook and that cross-references to this statement of procedures will appear in the Faculty Handbook Policy Statement where necessary.

Three cheers for Running Meetings, I mean Running Sky.