

Chair Betty Ruth Estes convened the meeting at 3:10.

AGENDA ITEMS

1. Minutes of the previous meeting

Omissions in last month's minutes were corrected to read:

RMS That the faculty vote on summer school proposals at the next meeting.

RMS A vote of thanks went out from the assembled faculty to Rudy Martin, outgoing chair of the faculty.

2. Summer School (conclusion of discussion)

Ron Woodbury offered a summary of his summer school proposal. Kirk Thompson presented his summer school proposal.

RMS Thompson That the faculty adopt portions 4, 5, 6 and 8 of Kirk Thompson's
Mulka summer school proposal.

After a lengthy discussion of the two proposals, the question was called.

16 in favor
19 opposed
Defeated

RMS Youtz That Ron Woodbury's summer school proposal be adopted by the
Dimitroff faculty.

31 in favor
5 opposed
Passed

RMS Frasca That a DTF of faculty, students and staff be formed to study
summer school in both its immediate and long-term aspects.

31 in favor
0 opposed
11 abstained

3. Discussion of English and math competencies for entering freshmen

Barbara Smith explained that ICAO (Interinstitutional Committee of Academic Officers) recommends that all institutions adopt the statement of competencies in math and English. Adoption does not imply an alteration of admissions policy.

RMS Kelly That the faculty endorse the statement of competencies in math and English for entering freshmen.

37 in favor
4 opposed
0 abstained

4. Travel DTF proposal

The faculty were asked to vote on a revision of the Faculty Handbook in the section on travel (6.200). The proposed revision reads: The DTF may fund all or part of transportation and conference/meeting/workshop fees. It will pay per diem at the currently approved rate, if requested, for faculty travel

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which has as its primary rationale the faculty member's presentation of his or her work at the conference/meeting/workshop. (By "work" we mean anything previously prepared; i.e., we mean to disallow the simple participation in meetings as a respondent, discussant, or improvising panelist. We mean for the per diem award to be an award for work done and then formally presented to external audiences.)

Following a short discussion, it was

PMS That the faculty adopt the proposed revision to the Faculty Handbook.

37 in favor
1 opposed
0 abstained

5. Report on Board of Trustees meeting

Burt Guttman reported that the Board of Trustees meetings have been filled with substantive discussion. At an open hearing on Affirmative Action, students reported that the faculty were insensitive to multicultural needs. It became obvious that the proposed affirmative action policy is inadequate. Guttman urged the faculty to formulate a policy that would address affirmative action in the curriculum. Even though the faculty develops the curriculum, it is the Board that is charged with the responsibility for the curriculum. A policy will be imposed upon the faculty from the outside unless positive steps are taken.

6. Discussion of Board of Trustees request regarding the Affirmative Action policy

Many of the faculty contributed to a serious and thoughtful discussion of inter-cultural literacy. Lloyd Colfax related his experience with helping a large company formulate and enforce an affirmative action policy. Susie Strasser insisted that the level of commitment required for multi-cultural perspectives be incorporated into the curriculum and magnitude of change has to be acknowledged. Gail Tremblay emphasized that the notion of multi-cultural studies across the curriculum is a big bite of innovation, and that students have been hurt deeply. Linda Kahan asked that those working on the policy look for positive things that the faculty can do well, and said that guilt will not produce positive responses. Rainer Hasenstab reminded the faculty that the day to day delivery of education is the faculty's responsibility, and that their response should be not one of guilt, but one of pride. The hope of society lies in healing, not in castigation of sexist and racist practices. Colleagues of color are deeply hurt. Where are the role models? They have to come from the faculty. The commitment can be made. Raul Huerta said that after only two months of working here people had already started coming to him with complaints. People of color feel horrible at other institutions. If Evergreen were truly committed to third world students and faculty, they would be here. Patrick Hill said he would report to the Board the tenor of the faculty's discussion, and tell them to expect a report by March or April of 1984. A DTF will be charged. He asked the faculty to put their thoughts on paper and help him think through the issue.

GRANTS

The Evergreen State College encourages faculty, staff, and students to engage in projects funded by grants, contracts, fellowships, and other non-College funds. Assistance to grant seekers is provided by the Office of Development; faculty, staff, and students are urged to discuss their proposals with the Grants Coordinator during the process of preparation.

EAC

Purpose

This section establishes College policy with regard to grants, fellowships, contracts, gifts, gifts-in-kind, and other contributions to the College in the form of cash, goods, and services.

EAC

Definitions

1. **Grant.** A grant is a specified amount of money provided to perform a particular project. Grants may be provided by Federal agencies, private foundations, state and local agencies, corporations, individuals, and other entities. For purposes of this section, "grant" means any funds given to the College by an outside agency.
2. **Fellowships.** A fellowship is a specific amount of money provided to an individual faculty member, staff member, or student, usually for a specific time period and usually based on merit.

Fellowships may be awarded to the College on behalf of the faculty member, staff member, or student, or may be awarded directly to the individual in question.

3. **Contract.** A contract is a specified amount of money awarded to the College for the completion of a particular project. In the case of the contract, the exact nature of the project is determined by the contracting agency. In the case of a grant, the exact nature of the project is determined by the project director at the College.
4. **Gift.** A gift is an amount of money, goods, or services given to the College by an individual, corporation, foundation, or other entity, either for a specific purpose, or to support the College in a general way. Gifts of goods and services are referred to as "gifts-in-kind."

EAC

Who May Apply

1. All applications for funds to agencies that award funds to the College must be prepared and submitted by authorized College members.
 - a. Permanent faculty members may apply for grants.
 - b. Temporary or visiting faculty members may apply for grants only with the permission of the appropriate dean.

- c. Staff members may apply for grants with the approval of a supervisor.
 - d. Students may apply for grants under the supervision of a faculty member or appropriate staff member.
2. If funds are awarded directly to an individual faculty member, staff member, or student in the form of a fellowship or scholarship, no authorization or approval is needed unless College facilities or services are involved.

EAC

How To Apply For Grants

1. Information about available grants, fellowships, contracts, and other funds is available in the Office of Development.
2. Applications for grants are prepared by the project director. However, assistance with proposal preparation is available in the Office of Development.
3. Submission of proposals.
 - a. Proposals must be approved by appropriate College authorities before submission to the granting agency. These authorities include:
 - (1) The Grants Coordinator;
 - (2) The Academic Budget Dean;
 - (3) The Grants and Contracts Accountant;
 - (4) The Controller;
 - (5) The Provost; and,
 - (6) The Vice President for Business. Proposals must be submitted to the College authorities in the order in which they are listed.
 - b. If appropriate, the following College officials must approve the proposal before the project director initiates the above process:
 - (1) The Director of Facilities;
 - (2) The Radiation Officer;
 - (3) The Director of Computer Services;
 - (4) The Academic Dean for Curriculum;
 - (5) The Director of Employee Relations; and,
 - (6) The Dean of Library Services.

Approvals are needed if the proposed activities pertain to the jurisdictions of these officials. See the Grants Coordinator for details.

- c. Proposals must be submitted to the Grants Coordinator for circulation to the Dean, Accountant, Controller, Provost, and Vice President for Business at least five working days before the mail or delivery date of the proposal. The Grants Coordinator cannot guarantee that the proposal will be mailed or delivered on time if this procedure is not followed.
- d. The Office of Development and the Grants Coordinator are responsible for the mailing and delivering of all proposals. Permission of the Grants Coordinator must be obtained before proposals can be mailed or delivered by project directors and others.

EAC

Proposal And Budget Preparation

1. Proposals must be prepared in accordance with College rules.
 - a. The rights of human subjects will be protected, as discussed in EAC 126-010 through 126-030, and rules promulgated by the National Institutes of Health.
 - b. Animals will be used in accordance with rules established by the National Institutes of Health.
 - c. Investigators using radioactive materials will follow rules for the use of said materials. These rules are described in Title 402, WAC, "Rules and Regulations Radiation Safety," revised December 1980.
 - d. Investigators using potentially hazardous biological materials will follow rules established for the use of such materials. See
 - e. College rules regarding non-discrimination, employment, travel, use of facilities and equipment, and other activities will be followed, as described in the Evergreen Administrative Code, sections 112, 124, 128, 136, 146, 148, and other sections as applicable.
2. Budgets will be prepared in accordance to College and state rules.
 - a. State rules regarding purchasing, employment, and other activities will be followed.
 - b. College rules regarding purchasing, employment, and other activities will be followed.
3. Indirect costs.
 - a. Indirect costs must be included in all grant proposals. Indirect cost amounts must be appropriate to the agreement.

- b. The College indirect cost rate is determined by the Grants and Contracts Accountant, the granting agency, the Office of Financial Management policy, and internal administrative guidelines. The College indirect cost rate must be used unless the granting agency rules fix the indirect cost rate at a different amount, as described in the rules and regulations of the grant program.
 - c. Indirect costs must be collected, unless the agency refuses to pay indirect costs, as described in the rules and regulations of the grant program.
 - d. Indirect cost rates, on rare occasions, may be negotiated with the granting agency, with prior permission of the Vice President for Business and the Provost.
 - e. Applications to grant programs that do not pay indirect costs or that use indirect costs as cost sharing must be approved by the Vice President for Business before they are submitted to the granting agency.
 - f. Rules regarding indirect costs are included in EAC 145-420.
4. Rules about the submission of grants are available from the Grants Coordinator, and from other College officials. Consult the Grants Coordinator for more information.

Classified Research

No grants or contracts shall be approved for submittal or accepted by The Evergreen State College to perform classified, secret, top secret, or other classified research, development, studies, or other work. The Evergreen State College is an institution that fully supports free inquiry and freedom of publication of research and study results.