

The Evergreen State College
DRAFT Proposed Code of Student Conduct
January 6, 2010

Purpose

The Evergreen State College exists to promote student learning. Learning occurs through personal engagement that strengthens students' capacity to judge, speak and act on the basis of reasoned beliefs. Learning develops global citizens who assume responsibility for their decisions, expression and actions. The Code of Student Conduct (Code) reflects the educational values and mission of the College as embodied by the Evergreen Social Contract, through which community members acknowledge their commitment to foster accountability for decisions, expression and actions and protect each other from harm. The Social Contract states our values and aspirations and the Code articulates specific procedures and standards for achieving them.

POSSIBLE ADDITIONS

Speak to social contract intersection/reinforcement
Support for learning through activism
Balance between individual and community rights

I. Definitions

1. The term "College" means The Evergreen State College.
2. The term "student" includes all persons enrolled at the College. Persons who withdraw after allegedly violating the Code, who are not officially enrolled for a particular term but who have a continuing relationship with the College or who have been notified of their acceptance for admission are considered "students" as are persons who are living in College residence halls, although not enrolled in this institution. This Code applies in all locations of the College, including programs in locations other than Olympia, Washington.
3. The term "faculty member" means any person hired by the College to conduct teaching activities or who is otherwise considered by the College to be a member of its faculty.
4. The term "staff member" means any person hired by the College for non-teaching purposes.
5. The term "College official" includes any person employed by the College, performing assigned teaching, administrative or professional responsibilities.
6. The term "member of the College community" includes any person who is a student, faculty member, College official or any other person employed by the College. A person's status in a particular situation shall be determined by the Vice President for Student Affairs.
7. The term "guest" includes anyone who is not a member of the College community on College premises at the invitation and/or hosting of a student.
8. The term "College premises" includes all land, buildings, facilities, and other property in the possession of or owned, used, or controlled by the College (including adjacent streets and sidewalks).
9. The term "adjacent" includes properties that border the Evergreen property line and/or border the streets that surround College property.

10. The term “College-sponsored event or activity” means activities or events involving planning or funding or other approved authorized participation by the College.

11. The term “organization” means any number of persons who have complied with the formal requirements for College recognition. A group’s status in a particular situation shall be determined by the Vice President for Student Affairs.

12. The term “policy” means the written regulations of the College found in the Code, the College website and catalog, and posted.

13. The “Vice President for Student Affairs” is that person designated by the College President to be responsible for the administration of the Student Conduct Code.

14. The term “Senior Student Conduct Administrator” means the primary College official responsible for educating students about their rights and responsibilities and administering the Code of Conduct. The Senior Student Conduct Administrator is the primary College official authorized to administer the Code of Conduct in response to a complaint.

15. The term “Student Conduct Administrator” means a College official authorized to administer the Code of Conduct in response to a complaint.

16. The term “Student Conduct Appeal Board” means five College community members including one faculty appointed by the faculty agenda committee, one staff and three students, identified following an open selection process, appointed by the Vice President for Student Affairs to hear appeals of a Student Conduct Administrator’s determination and Required Corrective Action(s).

17. The term “Complainant” means any person who submits a charge alleging that a student violated this Code. When a student believes that s/he has been the victim of or observed another student’s misconduct, s/he will have the same rights under this Code as are provided to the Complainant, even if another member of the College community submitted the complaint itself. The Complainant has the right to inquire about the status of the complaint.

18. The term “Respondent” means any student alleged to have violated this Code.

19. The term “conduct hold” means a block prohibiting the student from registering for academic credit or receiving a copy of his/her transcript until s/he receives clearance from a Student Conduct Administrator.

21. The term “Corrective Action” means those tasks or consequences, and associated deadlines, the Respondent must execute to address violations of the Student Code of Conduct.

22. The term “Accountability Contract” means a written mutual agreement between the Respondent and Student Conduct Administrator which states the determination of responsibility and the Corrective Action(s).

23. The term “Required Corrective Action” means the decision of the Student Conduct Administrator regarding the Corrective Action(s) appropriate to the level of responsibility for violating the Code.

24. The term “Final Determination” means a decision by the Student Conduct Appeal Board stating the outcome of the hearing.

25. The term “calendar day” means all days of the month not just working days. In cases where a specified due date falls on a weekend or holiday, the working day closest to the date due will be used (i.e. if the tenth day deadline falls on Saturday the document will be done on Friday).

26. The term “business day” means all days of the month in which the College is open for business.

27. The term “shall” is used in the imperative sense.

28. The term “may” is used in the permissive sense.

II. Authority

1. The Vice President for Student Affairs is responsible for ensuring that Student Conduct Appeal Board members and their alternates are appointed.

2. Student Conduct Administrators identified in Residential and Dining Services (RAD) are generally responsible for addressing most violations of the Code allegedly committed by on-campus residents in or near residential facilities. The Senior Student Conduct Administrator is generally responsible for addressing most violations of the Code allegedly committed by all other students and in all cases where the Respondent is alleged to have engaged in acts and threats of physical abuse; sexual misconduct; violations occurring near the end of or after a student’s contract with RAD; conduct reported by Police Services; and conduct that may result in suspension or expulsion from the College. If a question of authority is present, the Senior Student Conduct Administrator determines who shall be authorized to address each matter.

3. The Senior Student Conduct Administrator is responsible for developing practices for the administration of the student conduct system.

4. The Student Conduct Administrator may not also be a complainant.

5. Decisions made by the Appeal Board are final, pending the procedural appeal process.

III. Jurisdiction of the Code

1. The Code applies to conduct that occurs on College premises or adjacent to College premises, or at College-sponsored events or activities.

2. The Code applies to conduct that occurs off campus where it is reasonable to conclude that the presence of the Respondent at the College would constitute a danger to health or personal safety, or where harm has occurred to another member of the College community and the continued presence of the alleged Respondent may cause additional harm. The Vice President for Student Affairs shall determine whether the Code shall be applied to conduct occurring off campus, on a case by case basis.

3. Each student is responsible for his/her conduct from the time of acceptance for admission through the actual awarding of a degree, even though conduct may occur before programs/courses

begin or after they end, as well as during the academic year and during periods between terms of actual enrollment (and even if their conduct is discovered after a degree is awarded).

4. The Code applies to a student's conduct even if the student withdraws from the College while a conduct matter is pending.

IV. Standards for Student Conduct

Students are required to engage in responsible conduct that reflects credit upon the College community and to model good citizenship in any community. Students are expected to

- Preserve College functions
- Maintain academic integrity
- Provide honest and accurate information
- Prevent harm to self or others
- Foster a safe community
- Protect and preserve College and personal property
- Adhere to published policies; contracts; and local, state, and federal laws

Attempting or engaging in the following conduct is specifically prohibited:

1. **Academic dishonesty** which includes but is not limited to the following:
 - a) plagiarism defined as appropriating or incorporating any other person's work in one's own work without full and clear and correct acknowledgement.
 - b) copying from another person's academic work without proper acknowledgement
 - c) using unauthorized assistance or materials to complete an academic product or assignment
 - d) unauthorized collaboration with any other person during the completion of independent academic work
 - e) knowingly falsifying or assisting in falsifying in whole or in part the contents of one's academic work
 - f) permitting any other person to substitute oneself to complete academic work
 - g) engaging in any academic behavior specifically prohibited by a faculty member in the course covenant or syllabus or class discussion.
2. **Obstruction or disruption** of learning, teaching, research, administration, freedom of speech and movement, the adjudicative process, public service functions or College-sponsored activities on or off campus.
3. **Failure to be truthful and forthcoming** to the College or a College official. This includes but is not limited to making false charges against another member of the community, providing misinformation in application for admission, to gain employment, or to avoid determination of facts in a College investigation, hearing, or process.
4. **Forgery**, alteration, or misuse of college documents, records, or identification cards.
5. **Failure to comply** with directions of members of the College community or emergency response personnel acting in performance of their duties. This includes failure to identify oneself to these persons when requested to do so.
6. **Engaging in physical abuse**; verbal abuse; threats; intimidation; harassment; coercion; and/or other conduct which threatens or endangers the health or safety of any persons.

7. Intentional **harm to self** which endangers the health, safety or wellbeing of the individual or others in the community.
8. **Stalking** which is a pattern of unwanted behavior that is directed at a specific person that would cause a reasonable person alarm and/or fear.
9. **Making an audio or video record** of any person **without his or her consent** when such a recording is of a private conversation or of images taken at a time and place where he or she would reasonably expect privacy.
10. **Possessing firearms or weapons** on campus; unauthorized use, possession or storage of any explosives, fireworks, dangerous chemicals, or substances; or possession or use of any instrument designed to cause harm, or realistic replica of such instrument, which might reasonably threaten or cause fear or alarm to others.
11. **Unauthorized entry** into or onto, or the unauthorized remaining in, or upon, any College premise or unauthorized use of a key.
12. Intentional sounding of a **false alarm** which includes but is not limited to intentionally causing a false emergency response **and improper use or disabling of safety equipment and signs.**
13. **Failure to properly evacuate** during a fire alarm, improper use of fire prevention equipment, or unauthorized setting of fires.
14. **Possession, use, manufacture, or distribution of alcoholic beverages** except as expressly permitted by law or College regulations. Alcoholic beverages may not, in any circumstance, be used by, possessed by, consumed by, or distributed to any person under the legal age.
15. **Possession, use, manufacture, cultivation, packaging, distribution, selling, or providing a controlled or illegal substance** or associated paraphernalia; misusing prescription or nonprescription drugs; or public appearance while under the influence.
16. **Damaging College property or the property of others.** This includes but is not limited to graffiti and vandalism.
17. **Theft.** This may include but is not limited to taking, attempting to take, possessing, or aiding another to take property or services – personal, public, or College – without express permission.
18. **Sexual misconduct**, defined as unwanted and/or non-consensual behavior with another person involving:
- verbal, written, pictorial and/or electronic contact that is sexual in nature
 - voyeurism or exhibitionism
 - sexual advances or requests for sexual favors
 - sexual contact, activity, or intercourse
 - coercion, including psychological pressure, intimidation and/or threats
 - sexual violence which includes but is not limited to hitting or striking; the use of force or a weapon; or the use of body weight or other physical means of overcoming resistance

Consent is a voluntary and mutually understandable agreement. Consent may not be given or granted when one's capacity for effective decision making has been diminished by the use of alcohol or drugs, unconscious, or is experiencing some other cognitive impairment.

Sexual misconduct can occur with any combination of genders, gender expressions and sexual orientations.

19. **Failure to respond** to any notice to appear for a meeting or hearing as part of the student conduct process and **failure to comply** with the Contract of Accountability, an imposed Corrective Action, or any agreement made during the conduct process.

20. Failure to ensure that a student's **guest** adheres to the Code.

21. **Violation of any College policy including Residential and Dining Services policies.**

22. **Hazing** which includes but is not limited to any activity or method of initiation into a student social, living, learning, or athletic group that causes, or is likely to cause, bodily danger or physical, mental, or emotional harm or threat of harm to another person.

23. **Tampering with the election** of any student, student organization or group.

23. **Accusation of the violation of federal, state or local law** by law enforcement or conviction of a felony or misdemeanor under circumstances where it is reasonable to conclude that the presence of the person at the College would constitute a danger to health, personal safety.

24. **Knowingly assisting** another person to violate the Code or **failing to intervene with a violation** by, at a minimum, bringing the action to the attention of College officials.

V. Procedures

1. Purpose

The Code of Conduct procedures are designed to afford Complainants and Respondents a fair and accessible process that educates students about their rights and responsibilities, holds students accountable for their actions, and provides due process.

2. Student's Rights

Freedom of expression, including the right to dissent or protest.

Any student may submit a complaint against a student alleging a violation of the Code.

The Complainant and Respondent may:

- agree to an informal resolution
- request to have the issue addressed by an alternate Student Conduct Administrator if a conflict of interest is identified
- retain an advisor of their choosing and at their own expense who may be present during any proceeding
- submit a procedural appeal following the Student Conduct Appeal Board hearing

The Respondent may:

- know who the Complainant is and receive written notification of the charges.
- have an opportunity to share information relevant to the charges

- participate in developing a mutually agreed upon Accountability Contract with the Student Conduct Administrator.
- appeal the Student Conduct Administrator's determination of responsibility and/or Required Corrective Action to the Student Conduct Appeal Board
- receive written notice five days in advance of an Appeal Board hearing
- review all materials that will be presented by the Student Conduct Administrator no later than two business days prior to an Appeal Board Hearing
- request the presence of individuals to share information on his/her behalf at an Appeal Board Hearing
- except in cases of emergency suspension, maintain his/her status at the College until the final appeal process is completed.
- petition the Vice President of Student Affairs to postpone action on a complaint until there has been a disposition of a criminal charge or of the consideration of filing such charge.

The Complainant may know the status of the complaint.

Student's Responsibilities:

May not interfere with the rights of others.

To participate in the conduct process.

To be truthful.

2. Complaints

a) Anyone may submit a complaint against a student alleging violations of the Code. The complaint must be submitted in writing to a Student Conduct Administrator. A complaint should be submitted as soon as possible after the event takes place.

b) The Student Conduct Administrator may determine that the complaint can be addressed informally or may determine a complaint has merit. If the complaint is deemed to have merit the Student Conduct Administrator may impose interim restrictions on the Respondent prior to a hearing when health or safety of the Complainant or other community members is deemed at risk and the interim restrictions remain in place until the conduct conference is complete. These restrictions may include but are not limited to loss of privileges or no contact orders.

Allegations of misconduct may be addressed as follows:

i) All parties involved may agree to an informal resolution via mediation, arbitration or a restorative justice intervention. No record is established and this disposition is final and there shall be no subsequent proceedings.

ii) Charges of misconduct are conveyed to the Respondent and the charges are investigated and addressed.

iii) In a situation where the student is determined to present imminent danger to self, others, College property or the educational process, the Vice President for Student Affairs may issue an emergency suspension

3. Addressing Complaints

a) When a complaint is determined to have merit by the Student Conduct Administrator, the complaint becomes a matter between the Respondent and the College and the Complainant provides information.

b) The Respondent or Complainant may request in writing to the Vice President for Student Affairs to have the issue addressed by an alternate Student Conduct Administrator when he or she perceives a conflict of interest.

c) Notification

The Student Conduct Administrator issues written notification to the Respondent that a complaint has been filed alleging violations of specific provisions of the Student Conduct Code and a time for a conference with the Student Conduct Administrator.

At any time during the process, failure to meet with the Student Conduct Administrator at the appointed time may subject the Respondent to a conduct hold. If the Respondent fails to meet with the Student Conduct Administrator in a timely fashion the complaint will be determined in the Respondent's absence.

c) Conduct Conference

During the conference, which may occur over a series of meetings, the Student Conduct Administrator explains the process, the Respondent's rights and responsibilities, and reviews the complaint and alleged violation(s) of the Code. The Student Conduct Administrator seeks information from the Respondent regarding the allegations and may seek additional information from other involved parties or observers.

If there is more than one Respondent involved in the charges, the Student Conduct Administrator, in his or her discretion, may permit the conferences concerning each Respondent to be conducted either separately or jointly.

d) Conference Outcomes

i) The Student Conduct Administrator determines the Respondent is not responsible for violating the Code and the complaint is dismissed, no action is taken.

ii) The Respondent accepts responsibility for the alleged violations and an Accountability Contract is accepted by the Respondent and the Student Conduct Administrator.

iii) The Respondent does not accept responsibility for the alleged violations or the Respondent and Student Conduct Administrator are unable to reach agreement on an Accountability Contract. In this case, the Student Conduct Administrator makes a determination of responsibility, based on a standard of more likely than not, and issues Required Corrective Action(s). The Determination and/or Required Corrective Action(s) may be appealed to the Student Conduct Appeal Board.

Violation of Law

Student conduct proceedings may be instituted against a student charged with conduct that potentially violates both the criminal law and the Code of Conduct without regard to the pendency of civil or criminal litigation in court or carried out prior to, simultaneously with, or following civil or criminal proceedings off campus at the discretion of the Vice President for Student Affairs. Determinations made or Required Corrective Actions shall not be subject to change because criminal charges arising out of the same facts giving rise to violation of the Code were dismissed, reduced, or resolved in favor of or against the criminal law defendant.

When a student is charged by federal, state, or local authorities with a violation of law, the College will not request or agree to special consideration for the individual because of his or her status as a student. If the alleged offense is also being addressed under the Code, the College may advise off-campus authorities of the existence of the Code and how such matters are typically handled within the College community. The College will attempt to cooperate with law enforcement and other agencies in the enforcement of criminal law on campus and in the

conditions imposed by criminal courts for the rehabilitation of student violators (provided that the conditions do not conflict with campus rules or Corrective Actions). Individual students and other members of the College community, acting in their personal capacities, remain free to interact with off-campus authorities as they deem appropriate.

VI. Appeals to the Student Conduct Appeal Board

1. Appeals to the determination of jurisdiction or the Student Conduct Administrator's determination of responsibility and/or Required Corrective Action must be submitted to the Student Conduct Administrator within five calendar days of the date the Respondent was sent the determination and Required Corrective Action.
2. Except in cases of emergency suspension, the Respondent's status at the College will not be altered until the final opportunity for appeal has passed. If an appeal is submitted, the determination and Required Corrective Action will be deferred until a Final Determination is made by the Hearing Board.
3. If the Respondent fails to submit a request for an appeal within the stated deadline, the Student Conduct Administrator's determination of responsibility and Required Corrective Action(s) stand.

VII. Appeal Hearings

1. The Vice President for Student Affairs schedules the Appeal Hearing and provides written notice to the Respondent at least five business days in advance of the Hearing. The five days may be waived by the Vice President, with the student's permission. The written notice includes
 - a) the date, time, location and nature of the proceeding;
 - b) a list of individuals who will be involved in sharing information;
 - c) a description of any pertinent information that would be shared by the Student Conduct Administrator;
 - d) a date by which the Respondent must identify individuals who will be involved in sharing information on his/her behalf;
2. The Respondent will have the opportunity to:
 - a) review all materials that will be presented by the Student Conduct Administrator no later than two business days prior to the Hearing
 - b) request the presence of individuals to share information on his/her behalf,
3. The Student Conduct Administrator will provide the Student Conduct Appeal Board with the following:
 - a) the determination of responsibility and Required Corrective Action(s)
 - b) all pertinent information related to the case
4. Appeal Board
A Chair will be identified by the Board assigned for each hearing and will preside over that meeting acting as the official representative of the Board and will write and issue the Board's Final Determination.
5. Hearings shall be conducted by the Student Conduct Appeal Board as follows:
 - a) All procedural questions are subject to the final decision of the Chair of the Board and the proceeding is held in an orderly manner such that the rights of all parties to a full, fair and impartial proceeding that adheres to the Code are maintained;

- b) Formal rules of process, procedure, and/or technical rules of evidence, such as are applied in criminal or civil court, are not used in Code proceedings.
- c) The Hearing is a closed proceeding which includes only members of the Appeal Board; the advisor to the Board; the Student Conduct Administrator; the Complainant, the Respondent and their advisors, if any; and persons requested to provide pertinent information. Admission of any other person to the Hearing is at the discretion of the Board.
- d) The Complainant and the Respondent are neither encouraged nor required to be assisted by an advisor of their choosing at their own expense. The Complainant and Respondent are responsible for presenting all information during the proceedings, and therefore, advisors are not permitted to speak or to participate directly in any proceeding. Proceedings will not be delayed due to the scheduling conflicts of an advisor.
- e) There will be a single verbatim sound recording of the Hearing, and the record shall be on file with the Vice President for Student Affairs and is the property of the College.
- f) The Respondent's failure to cooperate with or attend a Hearing shall not preclude the Board from proceeding and making a Final Determination. Failure by the Respondent to cooperate may be taken into consideration by the Board in the Final Determination.
- g) Only those materials and matters presented at the proceeding will be considered. The Chair reserves the responsibility to exclude or limit incompetent, irrelevant, or unduly repetitious information.
- h) The Student Conduct Administrator will present his/her Findings and Required Corrective Actions for the Respondent.
- i) The Respondent will respond to the Student Conduct Administrator's Findings and Required Corrective Actions.
- j) The Student Conduct Administrator, followed by the Respondent, provide additional information and request presentations of information from relevant parties.
- k) The Board may pose questions throughout the proceeding to all parties. Questions for all parties may be suggested to the Board by the Respondent, Student Conduct Administrator, and Complainant. The Chair of Board determines if the questions will be pursued at their discretion.
- l) Only members of the Appeal Board and the advisor to the Board are present for deliberations. Deliberations are not recorded. During deliberations the Board shall consider all the information presented and decide by majority vote whether it is more likely than not that the Respondent is responsible for violating each section of the Code the Respondent is charged with violating and/or what Corrective Actions to impose. The Respondent is provided with the Board's Final Determination.
- m) Any person disruptive of the proceeding or any other procedure described in this document shall be duly warned and subsequently may be excluded from the process by the Chair. Any student engaging in such interference shall be in violation of the Student Conduct Code.
- n) If a Respondent charged with misconduct under this Code has been charged with a crime for the same act or closely related acts by federal, state, or local authorities, or if it appears that such criminal charge is under consideration, the Respondent may petition the Vice President of Student Affairs to postpone action on the complaint until there has been a disposition of the criminal charge or of the consideration of filing such charge.

- o) The Board may accommodate concerns for the personal safety, well-being, and/or fears of confrontation of the Complainant, Respondent and/or other individuals during the hearing by providing separate facilities, by using a visual screen, and/or by permitting participation by telephone, videophone, closed circuit television, video conferencing, videotape, audio tape, written statement, or other means, where and as determined in the sole judgment of the Vice President for Student Affairs to be appropriate.

6. Appeal Board Hearing Outcomes

The Board issues a Final Determination as follows:

- a) The Board upholds the determination of responsibility and Required Corrective Action of the Student Conduct Administrator.
- b) The Board determines the student is not responsible for violating the Student Code of Conduct and the complaint is dismissed
- c) The Board upholds part or all of the determination of responsibility and modifies the Required Corrective Action.

IX. Procedural Appeals

The Respondent or the Student Conduct Administrator may submit a procedural appeal to the President. The procedural appeal must be received in writing within five business days of receiving the Appeal Board's Final Determination.

The President will appoint a reviewing officer to review the record of the Appeal Hearing.

Except as required to explain the basis of new information, an appeal is limited to a review of the verbatim record of the Student Conduct Appeal Board Hearing and supporting documents for one or more to determine whether the Hearing was conducted fairly in light of the charges and information presented, and in conformity with prescribed procedures giving the Complainant a reasonable opportunity to prepare and to present information, and giving the Respondent a reasonable opportunity to prepare and present a response to the allegations. Deviations from designated procedures will not be a basis for sustaining an appeal unless significant prejudice results.

Within five business days of filing the appeal, the reviewing officer must render a final written determination.

If an appeal is upheld, the matter shall be returned to the original Student Conduct Appeal Board for re-opening of the Hearing to allow reconsideration of the Final Determination.

If the appeal is not upheld, the matter shall be considered final and binding upon all involved.

X. Emergency Suspension

The Vice President for Student Affairs may summarily suspend any student from the College pending investigation of an alleged conduct violation or violations, if the Vice President has reason to believe that the student's physical or emotional safety and well-being, or the safety and well-being of other College community members, or the protection of property requires such suspension as per the Administrative Procedures Act, RCW 34.05.410 through 34.05.494, as amended or superseded.

XI. Corrective Action

The following Corrective Actions may be agreed to and/or required of a student found to have violated the Code. More than one Action may be imposed for any single violation. Corrective Actions are determined based on the unique aspects of each situation. History, patterns, and frequency of misconduct; severity and level of impact on the community; and a student's motivation and response all determine the Required Corrective Action(s) for each individual Respondent.

1. Warning—A notice in writing to the student that the student is violating or has violated the Code.
2. Educational and Discretionary Actions—Including but not limited to work assignments, essays, or service to the College.
3. Probation—A written reprimand and a designated period of time that includes the probability of additional Corrective Action(s) if the student is found to violate any College policy during the period of time.
4. Loss of Privileges—This may include but is not limited to limited access or restriction from College premises, College-sponsored activities or events, student employment, or participation in cocurricular activities.
5. Restitution—Compensation for loss, damage, or injury. This may take the form of appropriate service and/or monetary or material replacement.
6. No Contact—The student may have no contact with other stated members of the College community.
7. Residence Hall Suspension—Separation of the student from the residence halls for a definite period of time, after which the student is eligible to return. Conditions for returning to the Hall may be specified.
8. Residence Hall Expulsion—Permanent separation of the student from the residence halls.
9. Deferred Action—Corrective Action that will be immediately imposed if conditions of a Final Determination or Accountability Contract are not met.
10. College Suspension—Separation of the student from the College for a definite period of time, after which the student is eligible to return. Conditions for reenrollment may be specified.
11. College Expulsion—Permanent separation of the student from the College with a notation on the transcript.
12. Withholding Admission or Degree—Admission to or a degree awarded from the College may be withheld for a specified amount of time.
13. Revocation of Admission or Degree—Admission to or a degree awarded from the College is revoked and noted on the transcript. In general this Action is reserved for conduct that includes but is not limited to academic dishonesty, failure to be truthful and forthcoming, and forgery.

XII. Records

The student's conduct record may be expunged seven years after the final disposition of the case. When the Corrective Action includes College expulsion or revocation of a degree the record is retained.

In situations involving both a Respondent (or group or organization) and a Complainant claiming to be the victim of another student's conduct, the records of the process, the determination of responsibility, and the Corrective Action(s) imposed, if any, shall be considered to be the education records of both the Respondent and the Complainant because the educational career and chances of success in the academic community of each may be impacted.

Other than College expulsion, degree revocation, incomplete Corrective Actions with suspension, or withholding of a degree, Corrective Actions shall not be made part of the student's permanent academic record, but shall be part of the student's conduct record.

XIII. Interpretation & Revision

1. Any question of interpretation or application of the Code shall be referred to the Vice President for Student Affairs or his or her designee for final determination.
2. The Student Code of Conduct shall be reviewed every three years under the direction of the Senior Student Conduct Administrator.

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