

## Faculty Evaluations

All students must write evaluations of both of the faculty in this program, on two separate, official TESC forms, sign them, and turn them in (see final paragraph) in order to receive credit.

Faculty evals are not the same as program evals. If you wish that the program had covered the history of long-distance canoeing, you may say that in your program evaluation, but it is not appropriate for the faculty eval. The faculty eval is the place to assess our, Heather and Paul's, work in putting together and teaching this program. We understand that most of you have received feedback on your work primarily from only one of us, so your eval of the other will be less detailed.

Evals of students never compare students to one another; they are records of your achievement and level of knowledge and improvement with regard to the material in the program, not with regard to one another. This should be true of your faculty evals of us as well: do not compare us to one another. We each have our own distinct strengths and weaknesses, some of which may be more obvious because of who we are teaching with.

Do not guess at the source of behavior that you may have observed in the faculty evaluation. While it is appropriate to comment on faculty actions (both positive and negative), do not speculate on the motivation for those actions. For instance, if Heather had missed several program activities, you might note that—just as it would be noted in a student eval. It would not, however, be appropriate to write, "Heather was absent most Mondays, probably because she spent her weekends in Paris and was not that interested in class."

Our names, one last time, are:

Heather Heying

Paul Przybylowicz

Please spell our names correctly. There is no excuse for misspelled names. You have been calling us Heather and Paul during the program, and may feel free to continue that in your faculty evals. If you wish to be more formal, as some students do, you should identify us as Dr. or Professor, not as Ms. or Mr., and for god's sake not as Mrs. (especially Paul).

You have several choices regarding how to submit your faculty evals of us. You may bring one or both of them to your eval conference, in which case we may discuss them with you if you want. You may submit each eval directly to the faculty member it is about—by putting it in our mailbox if you can't find us. Or you may submit your faculty evals to the program secretaries (Ruth Joynes or Pat Kolstad, in Lab II, floor 2), and they will hold them until we have submitted the eval for your transcript to Registration and Records.