

Name of Presenter \_\_\_\_\_

Date \_\_\_\_\_

Title of Presentation \_\_\_\_\_

Name of Person Giving Feedback (First and Last Name) \_\_\_\_\_

**Remember that honest feedback will help your fellow students improve their presentation skills.**

The presenter should keep these sheets in the "Project" section of his/her portfolio.

**\*\* Please alphabetize the feedback sheets by last name and put your seminar leaders comments on top \*\***

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**1. Introduction:** Did the presenter put their subject and work in context? Did he/she give an introductory outline of what was to be covered?

**2. Content :** Did the presenter carefully explain each topic and make logical and interconnected progressions from one topics to the next? How well did she or he integrate the project work (eg animation, sound, art etc) with the rest of the presentation? Did the presenter clearly define new terms? Did she/he describe the meaning and sources of images used? (eg, pictures, graphs, etc).

**3. Clarity:** Did the presenter speak loudly and clearly, make eye contact with audience members and appear interested in his/her subject?

**4. Pace:** Did you find the pace too fast, too slow, or just right for listening and note-taking?

**5. Summary:** Was the summary clear? What were the 2 or 3 "take-home" points?

**6. Time:** Did presenter keep track of the allocated time? Would it have been better to elaborate on some points and decrease time spent on other points?

**7. Preparation:** Was the presenter adequately organized and prepared? Was there a specific area that needed additional preparation? How were media tools used to support this presentation?

**8. Additional comments on presentation techniques or mechanics:**

**9. Additional comments on the creative, scientific and technical contents of the presentation:**