

Gender and Media: Covenant
Spring 2007

PREAMBLE

During the course of this program, you are expected to listen to and speak with others as you wish to be heard and addressed. You are expected to show respect when a faculty member, guest speaker, or another student is talking to the class or listening to the speaker. Your talking or whispering disrupts others' learning and presenting. One whisper affects everyone in the group. If you have questions, ask the speaker and not someone else. Please assist faculty in creating an optimum learning environment for the class community.

PERSONAL RESPONSIBILITIES

1. Become mindful and aware of others in the program, respecting diversity (gender, race, age, ethnicity, class, sexual orientation, religious and political affiliation, learning styles, languages, emotional/mental/physical abilities).
2. Read and follow the Evergreen Social Contract, the Student Conduct Code, and the Campus Sexual Harassment Policy.
4. Food and drink are allowed during class time building. Show respect for your learning community members by eating quietly.
5. No swearing (inappropriate language).
6. It is your responsibility to contact your seminar faculty before class meetings if you are unable to attend because of health issues. Otherwise, there are no allowed absences in this program.
7. Contact your collaborators if you are going to be late for an activity or meeting.
8. Practice personal hygiene and cleanliness, out of respect for yourself and others.

9. Meet at least one learning challenge weekly. Examples of learning challenges are: speaking more; listening more; managing time better; collaborating willingly and openly.

10. Leave all classrooms clean and orderly at the end of sessions. We have all chosen to come here and make this our home for various lengths of time. Let's celebrate the beauty and uniqueness of Evergreen by taking some ownership and pride in being here—make your corner of Evergreen sparkle J.

11. No cell phones (silence), or other electronic devices in classrooms, other than computers necessary for academic work. Computers should be used only for note taking. This is an attempt to assist you to pay attention in class and not distract others who want to learn.

12. Disagreements and differences of opinion happen in all groups. Substantial disagreements and differences of opinion should be dealt with in the following order:

First, speak with the person(s) involved.

If the disagreement is still unresolved, speak with your seminar faculty,

If the disagreement remains unresolved, speak with program faculty as a group,

If the disagreement remains unresolved, speak with campus grievance officer.

ACADEMIC EXPECTATIONS

1. Take full responsibility for all required assignments. Bring all appropriate books and materials to each class. Come prepared to participate in each class.

2. Attend all classes on time. Attendance and tardiness will be noted and will be included in your evaluation. Absence equals credit loss (amount of credit is at faculty discretion). Repeated tardiness will be equated with missed classes. Note that there are two class sessions on Thursdays and Fridays, just one on Wednesdays.

3. Take responsibility for obtaining all handouts and announcements when you attend class. Extra handouts will not be available.
4. Sign in on respective faculty attendance sheets, at every meeting.
5. No make-up work and no late work will be accepted.
6. Type all written assignments and hand in hard copy, not electronic copy. Keep a copy for yourself.
7. Address appropriate questions to peers, faculty and guests at the appropriate time, not to those sitting or working near you.
8. Demonstrate appropriate college-level writing (see attachment).
9. Submit self-produced work. All forms of academic dishonesty, including cheating, fabricating, and plagiarizing are reasons for dismissal from the program with zero credit.
10. Expectations for workload: 13 in-class contact hours (including group work), 35 out-of-class hours.

EVALUATION PROCESS

1. Submit completed self-evaluations on official forms, at the end of spring quarter. One copy of self-evaluation must be included in your portfolio at the end of each quarter
2. For credit in this program, self-evaluations are required to be submitted to the registrar and be part of your transcript.
3. Evaluation conferences are required. Be on time and be fully prepared. There are no changes in appointment times once they are made. Evaluation conferences will be held on Wednesday and Thursday of evaluation week.
4. Faculty evaluation is required for both faculty. Submit it to the program secretary (Carolyn Raines, Com. 302) prior to evaluation conference or to seminar faculty at the time of conference.
5. Deadline for revision of faculty evaluation of your work is the Monday following the evaluation week.

GUIDELINES TO SUPPORT THE COVENANT

“Be impeccable with your word

Take nothing personally

Make no assumptions

Do the best you can”

from *The Four Agreements*, Miguel Ruiz

My signature below indicates that I have read the program covenant and agree to abide by throughout the year.

print name
date

signature

Make your own copy before submitting this page (page 4) to your faculty in class on Thursday, 2nd week.

Criteria for Appropriate College–Level Writing

1. Students should demonstrate that they can take positions rather than merely describing topics; college–level writers should be able to analyze and to argue rationally.
2. Students should organize their papers' major points in a logical fashion, using different modes of development appropriately (e.g., definition, comparison, illustration).
3. Students' description of what they learned should be clear and appropriate for their papers' size, with appropriate transition among major parts. Their paragraphs should be coherent.
4. Students should use supporting evidence appropriate to their description of learning and should document evidence properly (e.g., lecturer's name, text page numbers, etc.).
5. Students should use standard grammar and spelling. Sentences should be coherent, unambiguous, complete and properly punctuated, should maintain consistent gender and number in pronoun reference, and should maintain proper subject–verb relations.