

Self-evaluation guidelines

- Students remaining in the program will draft an interim synthesis essay. Though this essay will remain in a draft form, you should still take care with this essay as it will be shared with faculty and used as one way to capture your work this quarter, make a plan for future work, and as an important component for future essays. As an interim document, there is no firm length, but there should be little reason for it to exceed 650 words.
- Students exiting the program will draft a final self-evaluation. This self-evaluation is required to be submitted to faculty, but students are given the option to include it in transcripts. However, whether included or not, the essay should be of sufficient quality that it could be included in your transcript. Future faculty may ask to see this document, and so this important essay will follow you wherever you may go. For a one quarter program, the essay should be between 250 and 350 words, which will be approximately one third of a page on the self-evaluation template available at my.evergreen.edu.
- The writing prompts that we worked on during the Writers Workshop during Week 8 were intended to be a source for raw data from which to write your self-evaluation. If you missed the workshop or would like to refer back to the prompts, they are available under the handouts section of the week 8 calendar.

Your final self-evaluations should include/address the following, though the narrative structure is up to you:

- Introduction: brief description of previous academic (or personal) experience that brought you to this program, possibly including goals;
- Descriptive: what you learned or did in the program (give specific examples);
- Evaluative: how well you did that work, including evidence;
- Reflective: what that work means to you, either academically or personally, and the personal or social significance of that learning;
- Conclusion: next steps, either within the program or for your next academic work or career.

The Descriptive, Evaluative, and Reflective pieces are not meant to set the structure of your essay, but rather direct you towards things you ought address. As always, specific examples or stories are more compelling than general statements.

Bring three (3) copies of your draft essay, in narrative form (so a real essay, not a free-write, list, etc.) to Seminar on Monday, November 28. The essays should be double-spaced so that your readers have room to offer you significant constructive comments.