

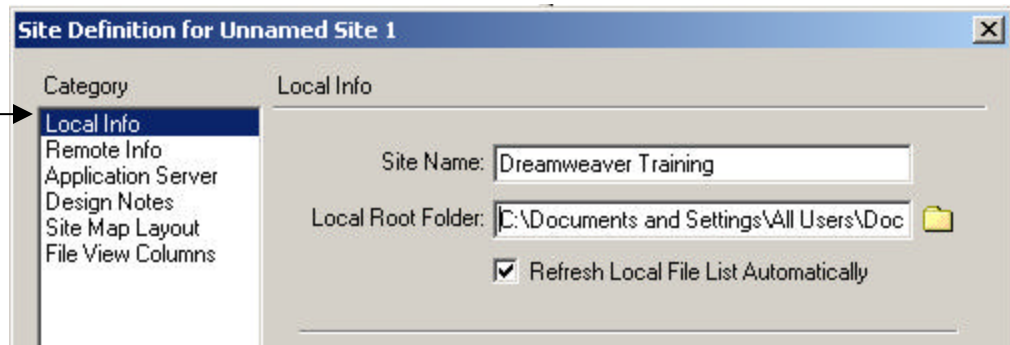
## - DAY 2 – Site Definition using Dreamweaver MX


### Objective

Define a site using the Advanced tab in Dreamweaver MX.

#### 1. Dreamweaver Site Definition

- A. Start Dreamweaver MX by double-clicking the Dreamweaver MX icon in the applications folder on the desktop, or by selecting **Start > Programs > Macromedia Dreamweaver MX**.
- B. Select **Site > New Site**.
- C. Select the Advanced tab.
- D. In the Site Definition dialog box, make sure **Local Info** is selected in the Category list.

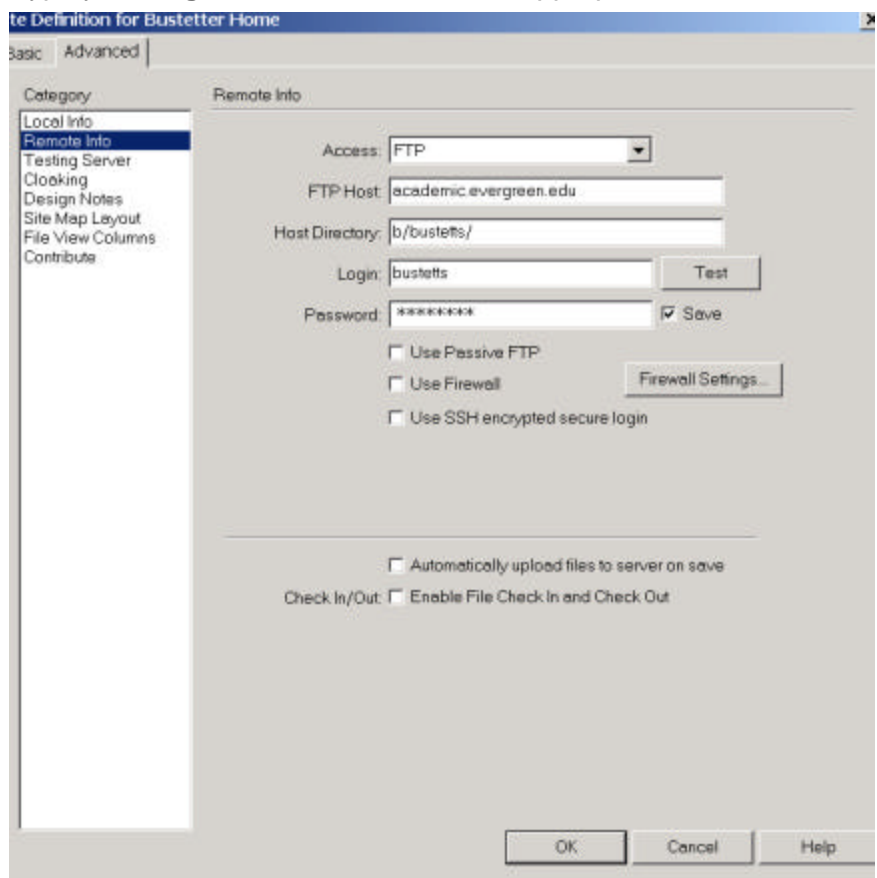



- E. Enter the name of the office you represent next to **Site Name**. For example: "Academic Advising". This name is for your use only.
- F. Choose a Local Root Folder that will contain all of your site's files. In your office, this will be in the C:\Documents directory if you use Windows 98 or in C:\Documents and Settings\Loginname\ if you use Windows 2000.
  - i. Click the folder icon to the right of the Local Root Folder field.
  - ii. Select the local drive, **C:\**
  - iii. **Double-click** on the **User** folder.
  - iv. **Double-click** on the **Scratch** folder.
  - v. Click on the **New Folder Icon**  and name the new folder with your office name.
  - vi. Click **Open**.
  - vii. Click **Select**.

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- G. From the left side of the Site Definition dialog box under the Category list, choose **Remote Info**.
- H. Select **FTP** from the **Access:** drop-down list.
  - i. For FTP, first be sure you know the full Web address for your web space.
    - a In the **FTP Host** box, type the IP address or name of the web server (i.e. academic.evergreen.edu or www.evergreen.edu).
    - b In the **Host Directory** box, type the path to your web space folder (i.e. s/smithj)
    - c Type your **Login** and **Password** in the appropriate boxes.



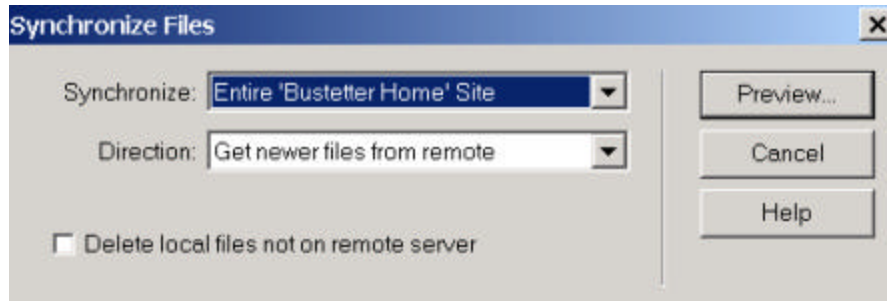
- ii. Click **OK**.
  - iii. Click **Done**.
  - iv. From the Site Window, click the Connect  button on the toolbar to connect to the remote host.
- I. Click **OK**.
- J. Click **Create** when asked to create a local cache file.

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#### 2. Synchronizing your Site

- A. The **Site > Synchronize** command examines the time stamp associated with each file and moves the most recent one where needed. Synchronize your local site with your remote site now.
- B. Using the pull down, select **Entire 'Your Site' Site** next to **Synchronize**.
- C. If you only need to 'Get' the newest files from the Web server, choose **Get newer files from remote** next to **Direction**.



**Note:** If you want to delete pages from your site, delete them in your local folder and then select the option "Delete remote files not on local drive" when synchronizing.

#### 3. Treasure Hunt

- A. Do you know what files were put into your remote folder?