

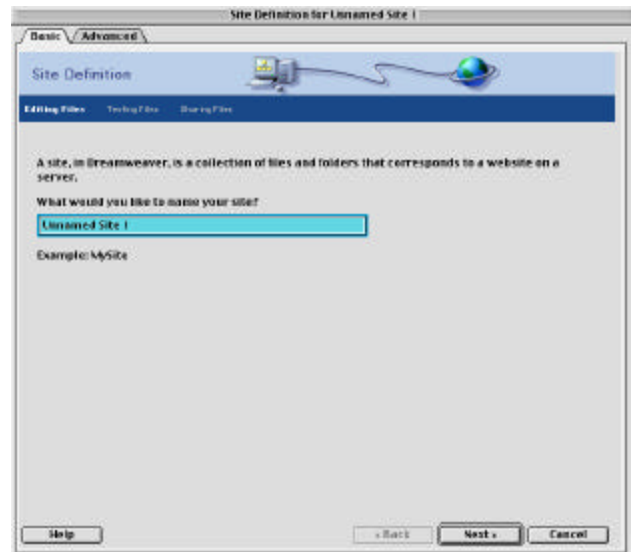
Site Definition using Dreamweaver MX

Objective

Define a site using the Basic tab in Dreamweaver MX.


1. Dreamweaver Site Definition

- A. Start Dreamweaver MX by double-clicking the Dreamweaver MX icon in the applications folder on the desktop, or by selecting **Start > Programs > Macromedia Dreamweaver MX**.
- B. Select **Site > New Site**.
- C. Make sure the **Basic** tab is selected and in the **Site Name** field, type "Institute Program Site".
- D. Click **Next**.
- E. Select "**No, I do not want to use a server technology**".
- F. Click **Next**.
- G. Select "**Edit local copies on my machine, then upload to server when ready**".
- H. Choose a Local Root Folder that will contain all of your site's files:
 - i. Click the **folder** icon to the right of the Local Root Folder field.
 - ii. Select **C:\User\Scratch**
 - iii. Select the **New Folder** icon and **create** a folder with your name.
 - iv. Click **Open**.
 - v. Click **Select**.
 - vi. Click **Next**.



Note: A Local Site is one that is located on your computer's hard drive, not on a web server. We recommend that if possible the local site not be located on a network drive. When you define a local site, you tell Dreamweaver where you plan to store all the files for a particular site. To work effectively in Dreamweaver, always define a local site for each Web site you create.

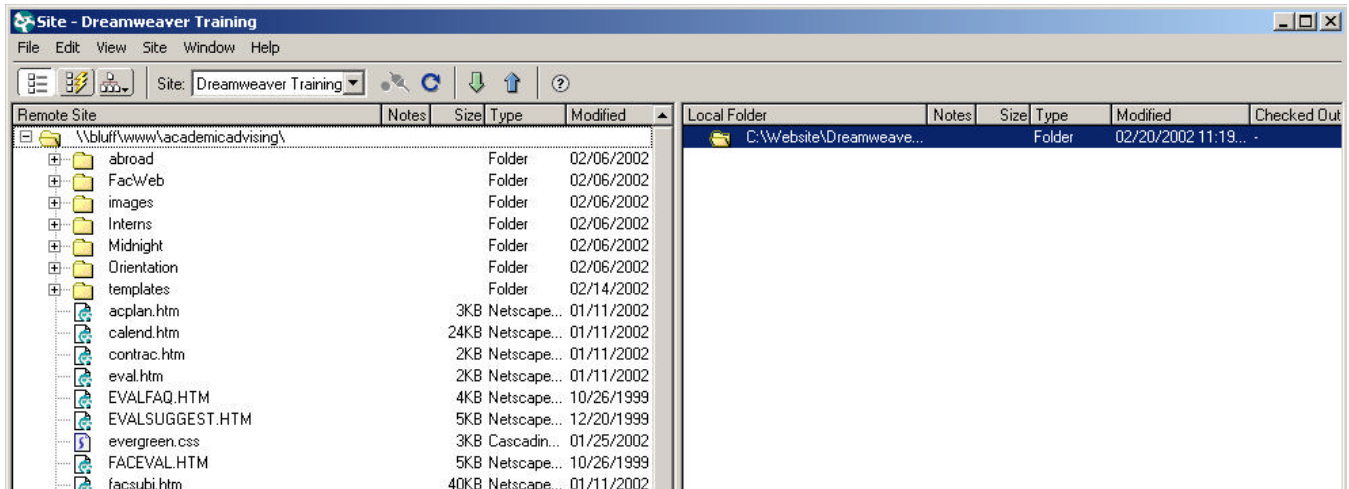
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- I. Configure your Remote Server Connection
 - i. Under “**How do you connect to your remote server?**”, select **FTP** from the drop down list.
 - ii. Define the ftp address of evergreen’s web server:
academic.evergreen.edu
 - iii. Specify the folder you will be working in. This will be different depending on whether you are working in your individual space or your curricular space.
 - a For individual space, the folder name is the first letter of your last name followed by your login name. For example: b\bustetts.
 - b For curricular space, the folder name is the word curricular followed by the curricular folder name assigned to your program when the Web space was created. For example: curricular\wddfsi.
 - iv. Enter your login and password
 - v. Click **Test Connection** to test your connection to the Web server. If successful, click **Next**.
- J. Select “**No, do not enable check in and check out.**”
- K. Click **Next**.
- L. Review the summary of settings and now select the **Advanced** tab. We will use the Advanced tab tomorrow to configure your site.
- M. Click **Done**.
- N. Click **Create** when asked to create a local cache file.
- O. You will now be looking at your Site Window.
- P. From the Site Window, click the Connect  button on the toolbar to connect to the remote host.

2. Understanding the Site Window View

- A. By default, Dreamweaver displays your Remote Site files in the left pane and the Local Site files in the right.
 - i. The Remote Site files reside on the Web server folder and are viewable via the Internet.
 - ii. The Local Site files reside on your office computer and are only viewable from that computer.
- B. The tabs along the top of the Site Manager Window can be used to sort the files in either your local or remote site.

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- i. One way to copy the Remote Site to your Local Site is to 'get' the entire site by using the  toolbar icon.
- C. **Note:** When you update any file, you must 'put' the file to the remote site for it to be saved on the Web server and accessible on the Internet.